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	Sustainable Development Committee Organizational Procedures	Effective Date	October 04, 2023

1. Purpose: In order to promote the sustainability development of the Company, the Company hereby establishes the Organizational Procedures (hereinafter referred to as the Organizational Procedures) of the Company's Sustainable Development Committee (hereinafter referred to as the Committee) in accordance with Paragraph 3 of Article 27 of the "Corporate Governance Best Practice Principles for TWSE/TPEX Listed Companies" for compliance.
2. Scope: Unless otherwise provided by law, the number of members, term of office, duties, rules of deliberations, and resources to be provided by the Company in exercising the duties of the Committee shall be in accordance with the provisions of these Organizational Procedures.
3. Duties and Responsibilities:
 - 3.1 Strategy Execution Office: The executive unit for the formulation and revision of the Organizational Procedures, and the executive secretary of the Committee.
 - 3.2 Board of Directors: The decision-making unit for the Organizational Procedures, the appointment of Committee members, and the Committee's motions.
 - 3.3 Departments of the Company: To provide the Committee with necessary information of inquiry.
4. Definitions: None.
5. Operation Contents:
 - 5.1 Members, Number of Members, and Term of Office of the Committee:
 - 5.1.1 The Committee shall consist of five to seven members, half of whom shall be independent directors, who shall serve for the same term as the Board of Directors who appointed them, and shall be eligible for re-election.
 - 5.1.2 One member shall be elected by all members from among themselves to be the convener.
 - 5.1.3 In the event that the number of members of the Committee is less than five due to the termination of the members' terms of office for any reason, the Board of Directors shall convene a meeting within three months from the date of the occurrence of such event to make a replacement appointment in accordance with 5.1.1.
 - 5.2 Duties and Responsibilities of the Committee:
 1. To formulate a system related to the Company's sustainable development management and revise it in accordance with the relevant regulations.
 2. To supervise the direction of the Company's sustainable development policy and promotion programs, and to track the progress of implementation on a regular basis.
 3. To periodically evaluate the effectiveness of the implementation of the Company's sustainable development programs and to report the yearly implementation results to the Board of Directors on an annual basis.
 4. To approve the sustainability report.
 5. Other matters that shall be handled by the Committee as directed by the Board of Directors' resolution.

The Committee shall establish task forces in accordance with the relevant business promotion and a secretary general, who shall be assigned by the convener.

The matters resolved by this Committee shall be handled by the relevant departments or task forces. The secretary general shall be responsible for managing the business of the Committee and consolidating the annual plans and execution of each task force.

The aforementioned annual plans and execution results shall be submitted to the Board of Directors after discussion by the Committee.
 - 5.3 Rules of Procedure of the Committee:
 - 5.3.1 The Committee shall meet at least once a year, by video conference, and as often as necessary.
 - 5.3.2 The Committee shall be chaired by the convener. If the convener is on leave of absence or is unable to convene a meeting for any reason, he/she shall designate another member to act on his/her behalf. If the convener does not appoint a proxy, the other members of the Committee shall elect one from among themselves to act as proxy.
 - 5.3.3 The agenda of the Committee shall be set by the convener and other members may also provide motions for discussion in the Committee. The agenda of the meeting shall be provided to the members of the Committee seven days prior to the meeting.

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5.3.4 When the Committee is convened, the Company shall maintain a sign-in book for the attendance of the members and for reference.

Members of the Sustainable Development Committee shall attend the Committee in person, or if they are unable to attend in person, they may appoint other members to attend on their behalf; however, each member shall be limited to be appointed by only one person. If they participate in the meeting by video, they shall be deemed to be attending the meeting in person.

5.3.5 When a member of the Committee appoints another member to attend the Committee by proxy, he/she shall submit a proxy form each time and list the scope of authorization for the convening of the Committee.

5.3.6 The resolution of the Committee shall be approved by more than one-half of all members. If no objection is raised upon consultation by the Chairman of the Committee, the vote shall be deemed to be approved and shall have the same effect as a poll. The results of the resolution shall be reported on the spot and made into minutes.

5.4 Minutes of the Committee's deliberations shall be kept, and the following items shall be recorded in the minutes of the Committee's deliberations:

1. Session, time and place of the meeting.
2. Name of the chairman of the meeting.
3. Attendance status of the members, including the names and number of attendees, leave-takers, and absentees.
4. Names and titles of the attendees.
5. Name of the minute taker.
6. Reported items.
7. Discussion items: Resolution methods and results of each motion, summaries of speeches made by Committee members, experts and other personnel, and objection or reservation opinions.
8. Provisional motions: Names of proposers, methods and results of resolutions, summaries of speeches made by Committee members, experts, and other personnel, and objection or reservation opinions.
9. Other Matters to be noted.

The sign-in book of the Committee shall be part of the minutes of the meetings and shall be kept in a proper manner during the continuance of the Company.

The minutes shall be signed or sealed by the chairman of the meeting and the person who takes notes of the meeting, and shall be distributed to each member of the Committee within 20 days after the meeting, and shall be included in the important files of the Company for proper keeping during the continuance of the Company.

The production and distribution of the minutes of the meetings may be done by electronic means.

5.5 Avoidance of Deliberations:

Members of the Committee who have an interest conflict themselves in the matters of the meeting shall explain the important contents of their interest, and shall not join in the discussion and vote if it is harmful to the interests of the Company, and shall avoid themselves during the discussion and vote, and shall not act as a proxy for the other members in exercising their right to vote.

In the event that the Committee is unable to make a resolution due to the provisions of the preceding paragraph, the Committee shall report the matter to the Board of Directors, which shall make a resolution.

5.6 Appointment of Experts:

The Committee may, by resolution, appoint an attorney, accountant or other professional personnel at the Company's expense to conduct necessary examinations or provide advice on matters set forth in 5.2 of these Organizational Procedures.

5.7 Duties of Committee Members:

The members of the Committee shall faithfully perform their duties as set out in the Organizational Procedures and shall be responsible to the Board of Directors in a manner consistent with the duty of care of a good administrator, and shall submit the motions proposed by them to the Board of Directors for resolution.

5.8 Authorization of the Committee:

The convener or other members of the Committee may be authorized to carry out the execution of matters

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resolved by the Committee and report to the Committee in writing or verbally during the execution period, and if necessary, submit to the Committee at the next meeting for confirmation or report.

5.9 These Organizational Procedures shall become effective upon approval by the Board of Directors, and the same shall apply to any amendments thereto.

6. Relevant documents: None.

7. Use of forms: None.

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